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We're Hiring a Project Manager

BLUE ION IS LOOKING FOR A PROJECT MANAGER TO JOIN OUR TEAM.

Blue Ion is looking for an experienced project manager to join our team and help lead a variety of digital and creative projects. We're flexible on years of experience for this role. You may have 1, 2, or 3+. Either way, if you get to the end of this job description and think, "Hey, that's me," we'd love to hear from you.

Some Things You'll Be Responsible For In This Position

DEEP AGENCY EXPERIENCE

You have 2-5 years of client leadership and a proven track record of launching complex websites, apps, and creative projects in a fast-paced agency setting.

TOP-NOTCH COMMUNICATION SKILLS

You'll be the project leader in a visible role to both the client and the internal team. Knowing how to speak their language—and ours—is critical. From digging to the bottom of obscure feedback to explaining functionality of admin tools, excellent communication skills are absolutely required.

CREATIVE ADVOCATE

Blue Ion is a design-led agency. While you won't be designing websites or apps, you should demonstrate a passion and fire for all things creative. You've got a track record of creating new and fresh ideas collaboratively and individually. You're not afraid to champion a new approach or creative solution to problems.

A ZEAL FOR PROJECT MANAGEMENT

You eat, sleep, and dream project management. You have a passion for the craft of seeing a project move from concept to completion, and being the person who helped make it happen. And rather than jumping from task to task, you have the ability to prioritize, focus, and crush a heavy workload.

BONUS ROUND

You actively participate and share your thoughts on project management or related fields (through blogging, Twitter, podcasts, etc.). You might have an Agile background or have introduced a new process or workflow in another agency.

How a Top Candidate Fits Our Core Values

EXPERIENCE IN THE ABOVE LIST IS REQUIRED, BUT WE'RE ALSO INTERESTED IN THE RIGHT PERSON THAT FITS OUR CORE VALUES:

TAKES THE INITIATIVE

For us, this means being willing to jump in and do the work that needs to be done to move a project, initiative, or process forward, regardless of your role. If you know clearly what the need or goal is, act on it. And know that alongside you are a bunch of folks ready and willing to do the same.

CREATIVE APPROACHES

People come to us to solve problems creatively. That means we strive to meet challenges with curiosity, knowing it can and will inspire and drive solutions. We're brave enough to embrace what's different, to take a fresh look at our work, and always seek out new ways of tackling challenges—in our work and the world.

STOKES THE FIRE

As people who are passionate about what we do, we come at the world with a special kind of fire and drive. That fire and drive inspire us to do work that pushes boundaries and explores new territory. It inspires us to consistently sharpen our skills, to grow creatively, professionally, and personally, and go beyond where and what we think is possible.

CARE FOR THE LARGER CAUSE

Behind every client and every project we encounter, there are people working hard to reach their goals, build their businesses, and provide for their families and communities. The work we have the opportunity to do often has the ability to help clients reach their goals, build businesses, increase awareness and understanding, create meaningful, enduring connections, and be part of a greater cause or higher order purpose. That's what drives us.

CULTIVATES UNDERSTANDING

We believe in respect for one another, our clients, our work, our community, and ourselves. We communicate honestly, directly, and clearly—always with a goal of mutual understanding and problem solving—even and especially when challenges arise. Not only does this help us grow as individuals and as a team, it's a skill that helps us better convey our thoughts and strategies to clients, teammates, and others.



We're a full service marketing agency based in Charleston, SC and Greenville, SC. We opened our doors twenty-two years ago, and today deliver a full array of marketing services to a mix of national, regional, and local brands.

We've developed an open, creative, and fun environment where everyone can expand their skills and reach new heights. We're currently at 22 full-time employees and enjoy being a mid-sized and tight-knit group with room to grow.

Hybrid and Remote Work

In 2022 (and beyond), we will continue to evolve our hybrid workspace - maintaining our hubs in Charleston and Greenville for employees who wish to utilize those spaces for connection and collaboration, while offering the flexibility to manage a work from home or remote schedule. We're also open to hiring new team members in other parts of the country. We're figuring this all out along with you, and are looking for the most talented people - no matter where they live.

Compensation, Benefits, and Fun

Blue Ion believes that every team member is an instrumental part of the greater whole. If you and Blue Ion are a match, you can expect:

- Blue Ion takes pride in paying top of the market for the position.
- Your health and happiness are important to us. Blue Ion pays 100% of health benefits up to \$350/month through company-provided health insurance. Also provided: retirement fund matching contributions up to 3%, (optional) dental insurance, (optional) eye insurance, and (optional) life insurance.
- 20 paid days off for vacation, personal or sick time plus 10 paid holidays. Increases to 25 paid days off after 3 years.
- We're proud to offer monthly and annual profit sharing bonuses for both team and individual performance based on billing. In addition, the longer team members are with us, the more shares they earn.
- Parental leave (up to 16 weeks) through paid and unpaid leave depending on longevity and circumstances.
- Celebratory events to recognize birthdays, new launches, major successes, and an end-of-year rager.
- Socially distanced team outings and virtual events—happy hours, trivia, murder mystery, yoga, etc.

Sound like a 
perfect match? 

Email your cover letter, resume, and links to project samples to Hailey@blueion.com

